

## Frequently Asked Questions for Senate Meetings – NLC 2022

### Q: Will the Senator or Representative or their staff be attending the virtual meeting?

A: The overwhelming majority of virtual meetings will be with staff who work for the Senator or Representative. Meetings with Congressional staff are highly productive and will go a long way in building relationships with congressional offices and advancing the ABA's priorities. If a Senator or a Representative is expected to attend a virtual meeting with you, it will be noticed in your calendar invitation.

### Q: How do I access the virtual meeting?

A: The majority of virtual meetings will be conducted over Zoom. To access the meeting, simply click on the link in either the location field or the body of the Outlook calendar invitation. A small number of meetings will be conducted over conference call – to access these meetings, simply follow the instructions to call in. The call information is included in the Outlook calendar invitation for each virtual meeting. **If the call information contains a host pin, you are expected to host the call.** This will be the case for the majority of virtual meetings. If a host pin is NOT listed, the Congressional office will host the call. If the call instructions state that ABA attendees will be hosting the call, we suggest dialing in a few minutes before the meeting start time to allow congressional staff attending the meeting ample time to join.

Call with Dr. Dhaval Bhavsar, American Burn Association, and Rep. Sharice Davids (D-KS)

Required Attendees: dbhavsar@kumc.edu; zac.donley@mail.house.gov; kate.rohr@mail.house.gov

Optional Attendees:

Start time: Wed 2/2/2022, 12:00 PM, Eastern Time (US & Can.)

End time: Wed 2/2/2022, 12:15 PM, Eastern Time (US & Can.)

Location: <https://us04web.zoom.us/j/79879240521?pwd=9WCxdvE1eWdAU69zB7K4GhX0fNq500.1>

Join Zoom Meeting  
<https://us04web.zoom.us/j/79879240521?pwd=9WCxdvE1eWdAU69zB7K4GhX0fNq500.1>

Meeting ID: 798 7924 0521  
Passcode: 9W0ysj

We look forward to discussing continued FY 2022 appropriations for the Military Burn Research Program, a Department of Defense program that funds multi-center clinical trials to improve care for Armed Forces members suffering from serious burn injuries. We would also like to discuss preventing burn injuries and the use of hyperbaric oxygen therapy. Please let us know if you have any questions.

### Q: How should I conduct a meeting if there are multiple ABA members participating?

A: If there is more than one ABA member attending the meeting, we suggest coordinating with all attendees beforehand to designate a meeting “captain” who will be responsible for leading and/or hosting the call if applicable. To contact fellow ABA members attending a meeting, please refer to the

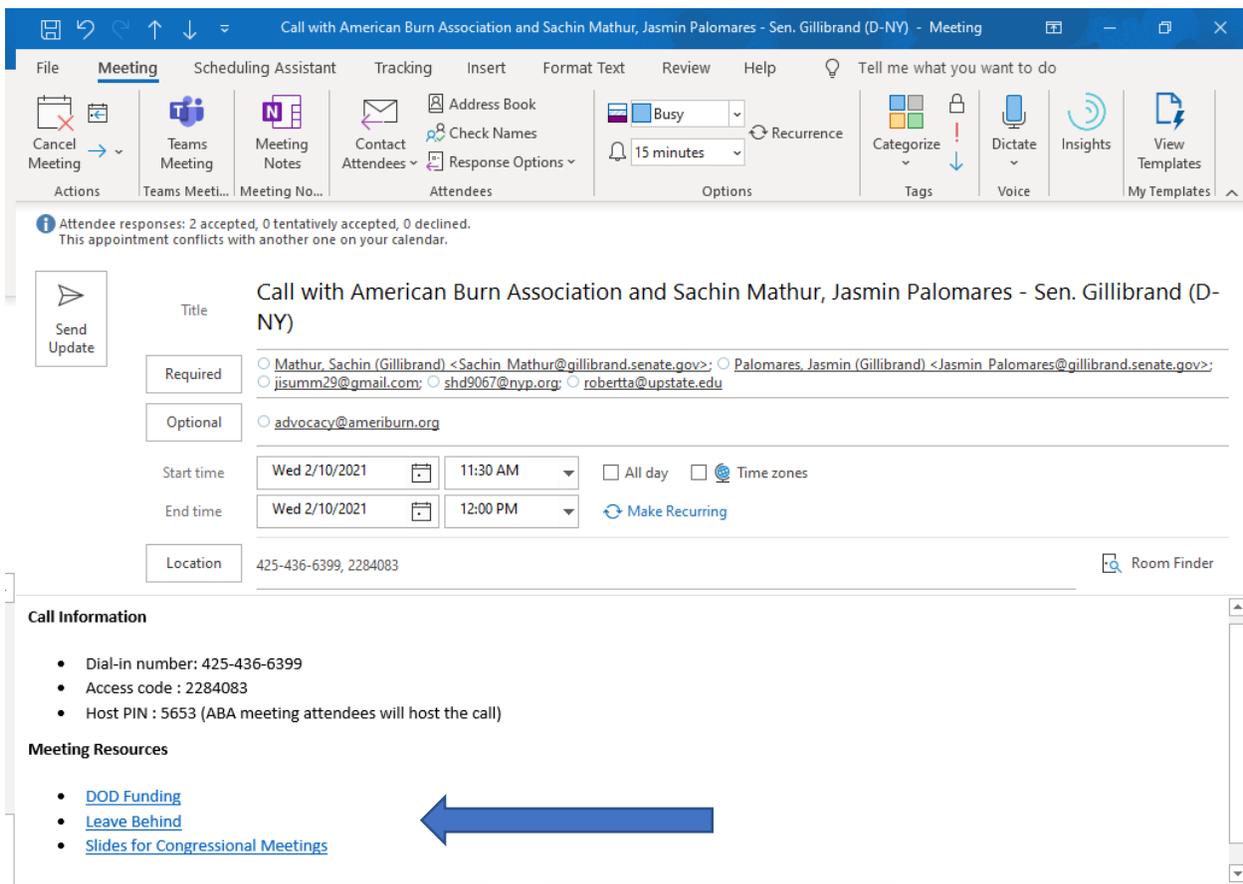
Outlook invitation, which contains the email addresses for all attendees, including the Congressional staff.

**Q: What materials do I need for the meeting?**

A: Each Outlook invitation contains links to the meeting materials you need. Below is a list of these materials with a brief explanation of each.

- [DOD Funding](#) – Summarizes key burn research studies funding by the Department of Defense via the Military Burn Research Program.
- [Leave Behind](#) - Provides an overview of the ABA and short description of the Military Burn Research Program.
- [Slides for Congressional Meetings](#)– Contains slides you may use during your virtual meetings with the House and Senate offices to guide your discussion during the call.

Prior to the meeting, attendees will also receive an email containing talking points as well information on whether the members of Congress they are meeting with have supported the Military Burn Research Program in the past.



**Q: What if I am unable to connect with a House member or Senator or their staff for my virtual meeting?**

A: For the meetings we have scheduled on your behalf with a Representative or Senator and/or their staff, each Outlook invitation contains the email address of the staff who will be attending the virtual meeting. If you are unable to connect, we advise reaching out to the staff member via email at your earliest convenience.

Call with American Burn Association and Sachin Mathur, Jasmin Palomares - Sen. Gillibrand (D-NY) - Meeting

File Meeting Scheduling Assistant Tracking Insert Format Text Review Help Tell me what you want to do

Cancel Meeting Teams Meeting Meeting Notes Contact Attendees Address Book Check Names Response Options Busy 15 minutes Recurrence Categorize Dictate Insights View Templates

Attendee responses: 2 accepted, 0 tentatively accepted, 0 declined. This appointment conflicts with another one on your calendar.

**Title** Call with American Burn Association and Sachin Mathur, Jasmin Palomares - Sen. Gillibrand (D-NY)

**Required** Mathur, Sachin (Gillibrand) <Sachin.Mathur@gillibrand.senate.gov>; Palomares, Jasmin (Gillibrand) <Jasmin.Palomares@gillibrand.senate.gov>; jsummm29@gmail.com; shd9067@nyp.org; robertta@upstate.edu

**Optional** advocacy@ameriburn.org

**Start time** Wed 2/10/2021 11:30 AM  All day  Time zones

**End time** Wed 2/10/2021 12:00 PM [Make Recurring](#)

**Location** 425-436-6399, 2284083 [Room Finder](#)

**Call Information**

- Dial-in number: 425-436-6399
- Access code : 2284083
- Host PIN : 5653 (ABA meeting attendees will host the call)

**Meeting Resources**

- [DOD Funding](#)
- [Leave Behind](#)
- [Slides for Congressional Meetings](#)